

# ALDERSHOT & FARNHAM HOCKEY CLUB



Policy no AFHC CP2.1v4

## AFHC INCIDENT/ACCIDENT REPORTING PROCEDURE Pitch Side

### Guidelines for dealing with an incident/accident

- Stay calm but act swiftly and observe the situation. Is there danger of further injuries to yourself, injured party or others? **STOP THE GAME IF A PLAYER IS INVOLVED**
- If necessary, evacuate the pitch in a calm and controlled manner and proceed to the school car park outside reception
- If there is an injury, ensure the injured person is in a safe place to be assessed and listen to what the injured person is saying
  - In an emergency/injury requiring specialist treatment, dial 999 for ambulance assistance or direct the nominated driver to Frimley Park Hospital (directions overleaf) or Royal Surrey County Hospital for facial injuries (directions overleaf).
- Render first aid (using the AFHC team first aid box) by a qualified first aider if available, who should take appropriate action for minor injuries.
- Where appropriate send someone to obtain an AED / Defibrillator (The locations of some AED near AFHC home pitches are listed at the back of this document)
- Ensure no other injuries have been sustained by others
- Ensure the remainder of the group are supervised
- Do not move someone with major injuries they are in serious danger of further injury. Wait for the emergency medics.
- Contact the injured person's parent/guardian/next of kin. If telephone number not readily available, emergency contact details for members can be accessed via
  - The Main club website – site map (<https://afhc.secure-club.com/sitemap/default.aspx>) and selecting the name for adults
  - The membership website (<https://club.afhc.org.uk/memberships>) for juniors and selecting the name and then address
  - Alternatively contact Rosie Oates on 07720 812381 (Adults) or Catherine Powell on 07824 516433 (Juniors)
- An Incident/Accident Form must be completed, signed by AFHC representative and parent and submitted to the Club Welfare Officer to be held in Accident Book.
- First Aid kits are supplied to each team and coach at the club and will be at pitch side

### **999 FOR FIRE, POLICE & AMBULANCE**

#### **Locations you could be calling from:**

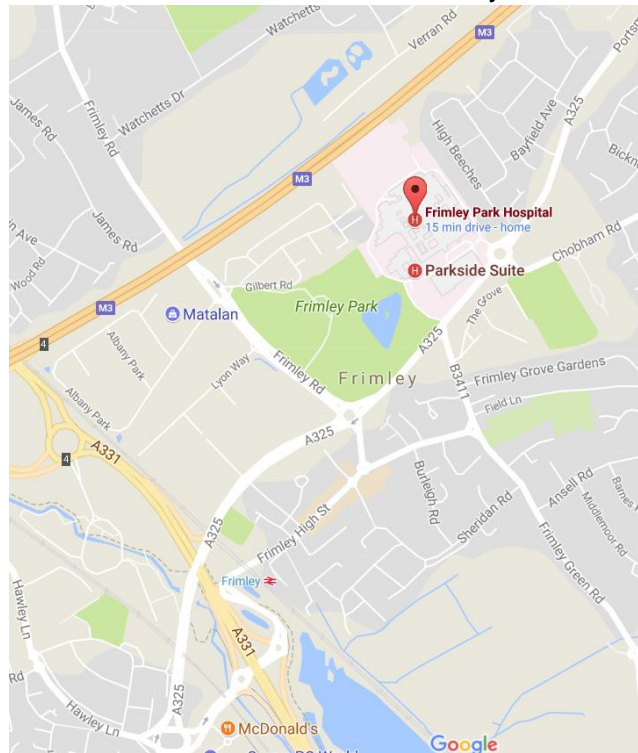
- **Heath End School Astroturf Pitch  
Monkton Lane  
Farnham  
GU9 9EN**
- **Frensham Heights School Astroturf Pitch  
Frensham Heights Road  
Rowledge,  
Farnham  
GU10 4EA**
- **Army Astroturf Pitch  
Nr Garrison Sport's Centre  
Off Princes Avenue  
Aldershot  
GU11 2LQ**
- **Farnborough 6<sup>th</sup> Form College  
Prospect Avenue  
Farnborough  
Hampshire  
GU14 8JX**

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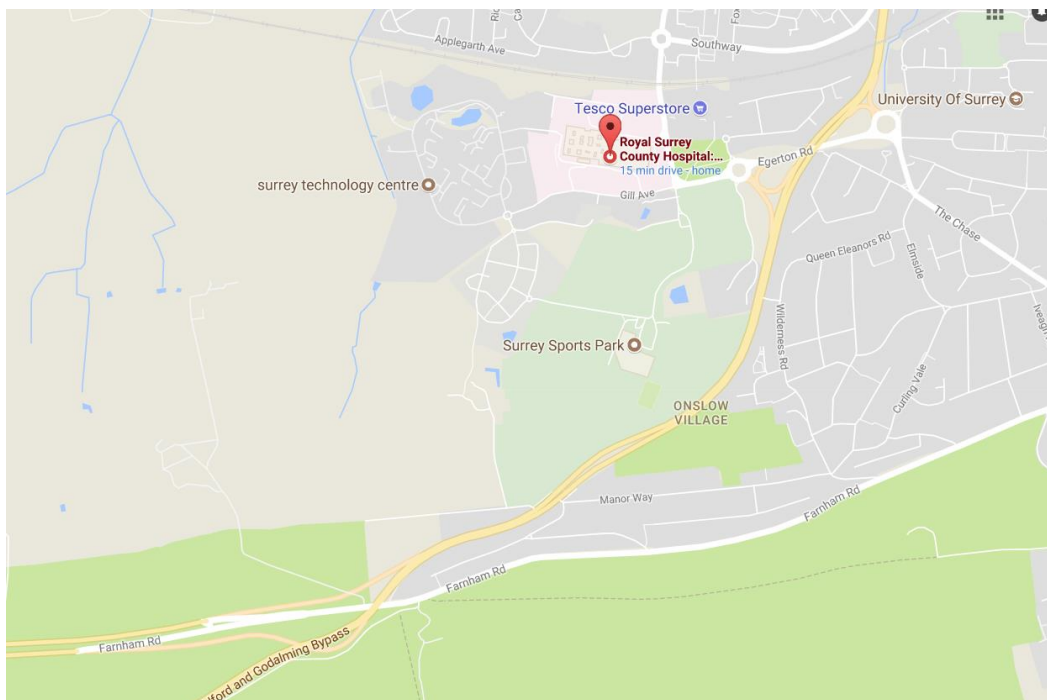
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Frimley Park Hospital  
Portsmouth Rd,  
Frimley,  
Camberley  
GU16 7UJ



For all facial injuries go to

Royal Surrey County Hospital,  
Egerton Rd,  
Guildford  
GU2 7XX



Approved: AFHC Committee 08.01.09  
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V3: 02.11.11

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AED / Defibrillator locations

## **Heath End Pitch**

AED / defibrillator packs with full instructions, available at all times, located in the following places near:

- [At rear of Berkeley Sports shop next to the post box on the corner of Heath Lane and Upper Hale Road GU9 0NS.](#)
- [Farnham Fire Station, by the front doors. \(Key pad access via the emergency services.\) Guildford Road, Farnham GU9 9QB](#)

[List correct as of the 29<sup>th</sup> of September 2017](#)

## **Army Astro Pitches**

AED is available at the Sports Centre

In the event of an emergency please contact 01252 347724 and a member of staff will be straight over with the AED.