

ALDERSHOT & FARNHAM HOCKEY CLUB



Policy no AFHC CP2.1v3

AFHC INCIDENT/ACCIDENT REPORTING PROCEDURE Pitch Side

Guidelines for dealing with an incident/accident

- Stay calm but act swiftly and observe the situation. Is there danger of further injuries to yourself, injured party or others? **STOP THE GAME IF A PLAYER IS INVOLVED**
- If necessary, evacuate the pitch in a calm and controlled manner and proceed to the school car park outside reception
- If there is an injury, ensure the injured person is in a safe place to be assessed and listen to what the injured person is saying
- In an emergency/injury requiring specialist treatment, dial 999 for ambulance assistance or direct the nominated driver to Frimley Park Hospital (written instructions included in first aid kit).
- Render first aid (using the AFHC team first aid box) by a qualified first aider if available, who should take appropriate action for minor injuries.
- Ensure no other injuries have been sustained by others
- Ensure the remainder of the group are supervised
- Do not move someone with major injuries they are in serious danger of further injury. Wait for the emergency medics.
- Contact the injured person's parent/guardian/next of kin. If telephone number not readily available, contact Geoff or Annie Smith (juniors) on 01252 795700 or Aaron Straker (adult members) on 07910 319763.
- An Incident/Accident Form must be completed, signed by AFHC representative and parent and submitted to the Club Welfare Officer to be held in Accident Book. The Accident book is held at 14 Pilgrims Close, Farnham, GU9 8QP
- First Aid kits are supplied to each team and coach at the club and will be at pitch side

999 FOR FIRE, POLICE & AMBULANCE

Locations you could be calling from:

- **Heath End School Astroturf Pitch
Monkton Lane
Farnham**
- **Army Astroturf Pitch
Nr Garrison Sport's Centre
Off Princes Avenue
Aldershot
GU11 2LQ**
- **Frensham Heights School Astroturf Pitch
Frensham Heights Road
Rowledge,**

ALDERSHOT & FARNHAM HOCKEY CLUB



Policy no AFHC CP2.1v3

**Farnham
GU10 4EA**